

# **Luther Library Board Meeting**

## **Board Minutes, June 11, 2020**

The regular board meeting was called to order by President Lois Langenburg at 4:30 pm. This meeting was conducted on Zoom due to the Corvid 19 restrictions.

Present were Lois, Donna, Kees, Diane, Jan, Janet and Acting Director Jodi

Sheryl Mase hosted the Zoom meeting.

**Minutes** , were reviewed, Motion by Jan to accept the minutes, second Janet

### **Treasurer's report**

Due to being closed, we had few expenses.

No unemployment paid out. Staff continued to work during closure.

Internet service was discussed. No changes.

Motion to accept, Diane, second Lois

### **Library Director's report -**

No stats, numbers for the month, due to Corvid 19. And the library is closed.

No story time.

Library is ready to phase in a reopening.

## **Luther Library Board Meeting**

Require masks and safe distancing while at the library. Limit number of people who can come in at any time.

Staff will have temp. Checks each time they come to work.

Extra waste baskets.

We will be using plans that are similar to what other libraries are using.

Motion by Llois, second by Kees. Passed.

Old Bussines

We will start interviewing for the open Director position. 3 interviews set up for next week. The personnel committee will conduct the interviews.

The position was also reposted after the long delay due to Covid closure.

Staff has created 40 backpacks as part of the summer reading program to give away. We are seeking additional grant money for reading and movies. \$1300 for book supplies, \$600 for movie program.

New amendments were introduced by Lois.

These address the director training and certification, this also addresses the timeline to complete certification and training cost that must be paid back if director leaves position before completion of certification. See amendment .

Motion to add amendment to our policy was was put forward by Lois and second by Jan

State aid remains unknown at this time due to unknown budget results Corvid 19.

## Luther Library Board Meeting

1. 1A The Director will have 1 year after hire to complete required training.
2. 1B Director will sign an agreement to complete training and reimburse the Library if she/he leaves employment before the year is up. This is a level 4 certification. State requires 2080 hours to qualify for state aid.
3. The level 4 certification training is required for the position.

See approved amendments for correct policy wording.  
Jodi prepared a reopening plan that was approved by the board. Motion by Kees, second Lois.  
Garden will again be managed by hired gardener.  
We are still looking for another board member.  
Need debit card for Shane to buy supplies.

Meeting adjourned at 5:15.  
Next meeting is in July 9th, 2020.